

SCDMV Dealer Connection

Updates from SCDMV to You



Titling Vehicles in the Name of a Trust

If your customer requests to title their newly acquired vehicle in the name of a trust, a copy of the *trust certificate* must be submitted along with the title application (Form 400). The *trust certificate* will list the official name and date of the trust along with the name(s) of the trustee(s) and the trustee powers. This “certificate” is a summary of the official trust and contains all of the pertinent information for titling the vehicle in the name of the trust. SCDMV prefers the *trust certificate* to the entire trust document which can be 50 pages or more.

When completing the Form 400, the official name of the trust, as listed on the *trust certificate*, should be listed as the primary owner of the vehicle along with the date the trust was established. For example, **John Doe Revocable Trust Dated January 15, 2015**. The trustee names will be listed as co-owner on the Form 400; and the South Carolina driver’s license, identification or beginner’s permit number for each trustee should be listed as well. You may list as many trustees as possible on the Form 400; if additional space is needed, place additional trustees information on a 2nd Form 400. However, you need only submit one signature page (2nd page of the Form 400), if all required signatures will fit on one signature page. The trust document or certificate will indicate if all trustees or only one trustee will have to sign the title/MCO, Form 400 and other supporting documents.

There is a maximum of 5 trustee names that can be placed on the title. Other trustee names will be on file with the Department. Also, parts of the trust name may be abbreviated on the title as there is a maximum of 50 characters that will print for the owner’s name. For example, “John Higgenbotham Jones Revocable Living Trust of January 1, 2011” will be shortened to “John H Jones REV LIV TRT DTD 1/1/2011”.

A sample Form 400 properly completed for trusts is attached to this edition.

Do you have a topic for this publication? Email sharon.madison@scdmv.net for coverage in the next edition.

New Procedures

NASCAR License Plates — Effective March 1, 2015, SCDMV will no longer sell new NASCAR plates. Current plate holders who paid registration fees prior to March 1st may maintain the plate until it expires. Customers whose NASCAR plates expire after March 1st must choose an alternate plate class when the plate expires.

Titling Classes

July 15th — Florence

October 7th — Greenville

December 9th — Ladson

Additional classes may be scheduled at a later date.

To Schedule:

Call (803) 896-4870

Email tcmscheduling@scdmv.net

Contact SCDMV — www.scdmvonline.com
 Dealer Licensing — (803) 896-2611
 Customer Assistance — (803) 896-5000
 EVR Dealerships — (803) 896-0566, Option 8

10311 Wilson Boulevard—Post Office Box 1498
 Blythewood, SC 29016
 Please do not mail paperwork to your local branch office.

Identification for Titling & Registering

If your customer does not have a South Carolina credential (i.e. driver's license, beginner's permit, or identification card), there are two identification requirements for registering and titling a vehicle in South Carolina:

1. Identification for the customer, and,
2. Proof that the vehicle is being operated in South Carolina.

Customer Identification — a valid (unexpired) identification credential from any U.S. state or territory, or a passport, Employment Authorization Document or Permanent Residency Card.

Vehicle Operation in SC — a completed Form TI-006 (State of Vehicle Operation in South Carolina) will have to be submitted along with the title application to indicate the vehicle's presence in South Carolina. On the TI-006, the customer must indicate if he/she is:

- A. Active duty military (provide military orders, ID or LES)
- B. Enrolled in a SC school (provide school ID or copy of enrollment forms)
- C. Or the vehicle is principally garaged in SC (provide one of the residency requirements from SCDMV Form MV-93.

Please, also note other documents required on the TI-006 depending on the customer's selection, such as military ID or school enrollment documents.

South Carolina license dealerships may certify on the TI-006 that the required documents were presented. Otherwise, copies of the documents must be submitted with the application for title.

Customers without a SC credential will have to present these documents each time a vehicle is registered in their name.

Business customers need only provide the FEIN number for the business and a South Carolina operating address on the title application.

Quick Hits

Odometer Discrepancies

If there is an odometer discrepancy between the MCO, title, bills of sale and/or the title application submitted to title a vehicle, your application may be returned for correction. The odometer listed on these documents must be synchronized — meaning, the odometer should increase (or at least remain the same) from the title/MCO to the bills of sale and the title application; and any brands indicated must be repeated from document to document. For example, if any of the bills of sale, indicates the odometer is exempt; and this brand is not listed on the title application, the package will be returned for correction. Either the title application will need to reflect "exempt" or the bill of sale with the "exempt" status must be corrected. If the title indicates that the odometer is exempt, mileage cannot be placed on the new title.

New License Plates Designs

Beginning May 1, 2015, SCDMV will begin issuing a new generic license plate design. The new design will feature a red and blue border at the top of the plate. The left portion of the plate is reserved for organizations or college/university logos or emblems. Initially, all college/university plates, some specialty plates and military plates will be reissued with the new design (samples below).

Over time, all South Carolina license plates will have the same design which will be more easily identified by law enforcement.

Sample of Section D of the Form 400 Completed for a trust.

SECTION D - OWNER INFORMATION Your complete legal name must be used on all title and registration documents.

NEW PRIMARY OWNER COMPLETE LEGAL NAME (LAST, FIRST, MIDDLE)		SC CUSTOMER NO., DRIVER LICENSE NO., SOC. SEC., OR FEIN		DATE OF BIRTH	
Smith Family Trust Dated 01/15/2015					
NEW CO-OWNER COMPLETE LEGAL NAME (LAST, FIRST, MIDDLE)	SHARED OWNERSHIP <input type="checkbox"/> AND <input type="checkbox"/> OR	SC CUSTOMER NO., DRIVER LICENSE NO., SOC. SEC., OR FEIN		DATE OF BIRTH	
Heather B Test, Kyle Test, Trustees		31181805			
PRIMARY OWNER'S RESIDENCE STREET ADDRESS (APT. NO. IF APPLICABLE)	CITY	STATE	ZIP CODE	COUNTY	
54 Juniper Loop	Aiken	SC	29803	Aiken	
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)	CITY	STATE	ZIP CODE	COUNTY	
ADDRESS WHERE VEHICLE IS HOUSED (IF DIFFERENT FROM ABOVE)	CITY	STATE	ZIP CODE	COUNTY	
		SC			
DAYTIME TELEPHONE NUMBER	TEMPORARY ADDRESS (IF APPLICABLE)	EXPIRATION OF TEMPORARY ADDRESS			



Competent, Committed and Courteous

