



# South Carolina Department of Motor Vehicles

## Information Sheet

### Requirements for Obtaining a Hazardous Material Endorsement

**DL-400 (IS)**  
(Rev. 05/17)

Commercial drivers must submit to a background records check and submit fingerprints to the Transportation Security Administration (TSA) for authorization to transport hazardous material. This process is in accordance with the USA PATRIOT Act (Public Law 107-56 enacted by Congress on October 25, 2001). The SC Department of Motor Vehicles (SCDMV) will not issue a first time SC hazardous material endorsement (HME) to a CDL holder; or renew any CDL HME unless the driver submits fingerprints and obtains a TSA security clearance.

All HME applicants must go to one of TSA's Universal Enrollment Center (UEC) to have fingerprints and biographical information collected for a security threat assessment. TSA authorized *MorphoTrust* to collect fingerprints, biographical information and the security threat assessment fee of \$86.50. This cost does not include the SCDMV application, license and knowledge test fees for the SC credential itself.

A. First steps you must take to obtain or renew an SC CDL with HME (not necessarily in this order):

1. Pass the hazardous material knowledge test in any SCDMV office.
  - a) Complete an **Application for a Commercial Driver's License** (SCDMV form 447-CDL) and submit it to any SCDMV office.
  - b) Pay SCDMV a \$15.00 application fee plus a \$2.00 fee to take the HAZMAT knowledge test.
2. Pre-enroll online or by phone BEFORE visiting a Universal Enrollment Center to apply for a security threat assessment. This process includes scheduling an appointment. The website is <https://universalenroll.dhs.gov/#hme-home> and the phone number is 1-855-347-8371.
3. Take acceptable identity documents and payment of \$86.50 with you to one of the Universal Enrollment Centers to complete the security threat assessment process and have your fingerprints recorded.
  - a) A list of TSA's acceptable enrollment documents is provided on their website at <https://universalenroll.dhs.gov/workflows?servicecode=111168&service=required-docs> or [http://www.tsa.gov/sites/default/files/twic-hazmat\\_factsheet\\_072915.pdf](http://www.tsa.gov/sites/default/files/twic-hazmat_factsheet_072915.pdf)
  - b) *MorphoTrust* does not accept cash or personal checks. *MorphoTrust* will accept the following methods of payment: Credit/Debit Cards (Visa, MasterCard, or Discover); Paper payments must be made payable to "*MorphoTrust USA*" for the exact transaction amount (money order, cashier's check, or company check).

<b>Universal Enrollment Centers in South Carolina as of 4-27-2017</b>		
City	 <small>By MorphoTrust USA</small>	Hours of Operation
Charleston	1954 Ashley River Rd, Suite E Charleston, SC 29407-4904	Monday, Tuesday, Wednesday & Friday: 8AM - 4PM Thursday: 12PM - 8PM
Columbia	Ashland Park Shopping Center 612 St. Andrews Rd, Ste 9 Columbia, SC 29210-5120	Monday, Tuesday, Thursday & Friday: 9AM - 5PM
Florence	1801 West Evans St, Suite 102 Florence, SC 29501-3801	Monday thru Friday: 9AM - 1PM and 1:30PM - 5PM
Greenville	Haywood Plaza 30 Orchard Park Drive, Suite 21 Greenville, SC 29615-3500	Monday: 1PM - 9PM Tuesday thru Friday: 9AM - 5PM
Myrtle Beach	Kings Festival Shopping Center 1521 N. Kings Hwy Myrtle Beach, SC 29577-3640	Monday thru Friday: 9AM -1PM and 1:30PM - 5PM
North Augusta	Business Technology Center 802 East Martintown Rd, Suite 226 North Augusta, SC 29841-5308	Tuesday and Thursday: 9AM - 1PM and 1:30 - 5PM
Rock Hill	1742 Herlong Village Dr, Suite 103 Rock Hill, SC 29732-3294	Monday thru Friday: 9AM - 1PM and 1:30PM - 5PM

Visit this website for the most current locations, directions, hours of operations and to find other centers located across the country.  
<https://universalenroll.dhs.gov/locator?serviceCode=111168>

- B. After you receive a notification letter from TSA or SCDMV of your security threat assessment results, take the letter and \$12.50 to any SCDMV office to be issued a five year commercial driver's license.
1. If you passed the security threat assessment and HAZMAT knowledge test, SCDMV will issue you a credential with an H or X endorsement.
  2. If you failed the security threat assessment and/or HAZMAT knowledge test, SCDMV will only be able to issue you a CDL without an H or X endorsement.

**IMPORTANT NOTE:** Depending on the CDL's expiration date, you may have to surrender your current hazardous materials endorsement during the Security Threat Assessment period until you receive approval from the Transportation Security Administration.

For additional information, please reference these websites: <https://universalenroll.dhs.gov/programs/hme> and <http://www.scdmvonline.com>