

## Welcome to the SCDMV

March 15, 2021

### Dealer Connection - March 2021

The South Carolina Department of Motor Vehicles (SCDMV) continues to provide information about different ways in which dealers and business customers can process their transactions, from electronic vehicle registration (EVR) to in-person transactions.

In this issue, you'll find information to ensure your transaction processing with the SCDMV goes as smoothly as possible, as well as information on viewing dealer license information online and a link to the update dealer license application.

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#### Dealer Transactions at SCDMV Branch Offices

There are seven SCDMV dealer central branch offices in South Carolina. The processing times at these branches may be faster for dealers and business customers.

- Charleston - Leeds Avenue
- Chester
- Columbia - Shop Road
- Fort Mill
- Greer
- Irmo/Ballentine
- Ridgeland

In an effort to continue to provide superior service to all customers, the following transaction times are available for dealers and business customers at **every** branch.

- Each dealer or business customer may complete up to **three** transactions\* per day, at the front counter, on the following days:
  - Tuesdays and Thursdays from 8:30 - 11 a.m. and 1:30 - 3:30 p.m.
  - Wednesdays from 9:30 - 11 a.m. and 1:30 - 3:30 p.m.
- Each dealer or business customer may complete **one** transaction\* per day at the front counter on the following days:
  - Mondays from 8:30 a.m. - 5 p.m.
  - Fridays from 8:30 a.m. - 5 p.m.

Dealers may drop off work in packets of 15 at any SCDMV branch on any day. There is no limit to the number of packets that can be dropped off each day. The processing time for these packets is three days for a dealer central branch and five days for all other branch offices.

Dealers are encouraged to make an appointment for the office that they intend to visit.

*\* When processing dealer transactions over the counter, an attempt to process a transaction, whether successful or not, counts towards the number allowed for the day.*

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## Electronic Vehicle Registration Reminder

The SCDMV encourages all South Carolina automobile dealers to participate in the Electronic Vehicle Registration (EVR) program for the many provided benefits including: no waiting in line, no drop offs, and the immediate receipt of a traceable temporary license plate at your dealership.



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## Viewing Dealer License Information Online

Now available on SCDMVOnline.com ([View Dealer License Information](#)), is the ability of customers and potential customers to view the license status of a dealership and the history of any sanctions attributed to the dealer. This new transaction provides even more transparency to the car buying process and adds an additional layer of consumer protection statewide.

This allows customers to view the following:

- View if a dealership is active, suspended, cancelled, or revoked
- View a dealership's location
- View the sanction history of an active, suspended, or cancelled dealership

These functions will help consumers better understand if the dealership is in violation of any dealer-related South Carolina law that could result in a dealer's license suspension. The amount of points associated with a sanction determines the length of the suspension, or in some cases revocation.

A dealer does have the opportunity to appeal any sanction (points, suspension, or revocation) assessed against the dealership license by the Dealer License and Audit Unit. Upon review of a dealer's appeal, the SCDMV Appeals Review Committee (ARC) will either sustain, adjust, or dismiss the points. If the dealer wishes to appeal a suspension or revocation further, the dealer can request a hearing before the Office of Motor Vehicle Hearings. Any appeal that is sustained or adjusted will be reflected on the SCDMV's website, [View Dealer License Information](#), for public viewing.

Anyone with additional questions for the Dealer License and Audit Unit can contact that department at 803-896-2611 or email [dealerdocuments@scdmv.net](mailto:dealerdocuments@scdmv.net). The fax number is 803-896-8172.

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### **Updated Application for Dealer or Wholesaler Licenses**

The SCDMV has an updated Application for Dealer or Wholesaler License (DLA-1). It is available online here - <http://scdmvonline.com/-/media/Forms/DLA-1.ashx>



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