

**SOUTH CAROLINA DEPARTMENT OF MOTOR VEHICLES
RENTAL CAR QUALITY ASSURANCE (RCQA)
SERVICE PROVIDER CONTRACT**

This Contract is entered into between _____ hereinafter referred to as the "Service Provider" and the South Carolina Department of Motor Vehicles, hereinafter referred to as "SCDMV". This contractual period will begin on the date it has been signed by all parties and shall continue until expiration pursuant to Section **15. CONTRACT TERM** below, except as otherwise provided.

WHEREAS S.C. Code §56-3-2340(B) expressly authorizes the SCDMV to certify third-party providers to process titles, license plates, and vehicle registration transactions on behalf of the SCDMV.

WHEREAS, SCDMV has established a program called the RENTAL CAR QUALITY ASSURANCE (RCQA) Program, hereinafter referred to as the "RCQA Program", which will allow a Service Provider to order and securely store in South Carolina, inventory consisting of plates, registrations, and decals, hereinafter collectively referred to as "Inventory", as well as maintain reports for each Rental Car Participant (hereinafter referred to as "Rental Car Participant").

WHEREAS the Service Provider shall use a computerized interface in the Electronic Registration & Titling (ERT) program which shall provide an approved Rental Car Participant the following services: 1) receiving applications for rental car use for titling and registering of a motor vehicle; and 2) requesting Inventory on behalf of the Rental Car Participant. The validity of the requested transactions is subject to SCDMV receipt of all fees, taxes, penalties, and other monies due, subject to the conditions hereinafter set forth.

1. RESPONSIBILITIES OF THE SERVICE PROVIDER

The SCDMV has established the RCQA Program Standards hereinafter referred to as the "Program Standards" for the operation of the RCQA Program for approved Service Providers. Both parties expressly acknowledge and agree that the Program Standards form an integral part of this agreement and shall be deemed incorporated herein as though repeated verbatim in their entirety.

The Service Provider acknowledges and agrees Inventory provided by SCDMV pursuant to this agreement remains the property of the State of South Carolina and is administered by the SCDMV. Service Provider shall monitor its Rental Car Participant's performance in accordance with the Program Standards and report any discrepancies or violations to SCDMV. If any such discrepancy or violation is suspected of being, or know to be, made regarding the use of Inventory, the Service Provider shall give notice to the SCDMV within no longer than 24 hours of discovery.

The Service Provider shall provide the requisite training to the Rental Car Participants, in addition to any existing training required by the SCDMV.

The Service Provider shall attend any training or workshops required by SCDMV.

In exchange for access to SCDMV data, as described in Section 2 below, the Rental Car Participant and Service Provider agree to pay to SCDMV a fee of \$10.00, in addition to any other statutory fees, taxes, penalties, and other monies due for titling or registration of the vehicle, per each completed transaction defined as: completion of rental car title transactions, completion of Update 1 (UPD1), and/or completion of Update 2 (UPD2) for rental car transactions of title and registration upon purchase of vehicle.

The Service Provider shall deposit, through the electronic network, all monies owed to SCDMV and collected by the approved Rental Car Participant to the credit of SCDMV with the Treasurer of the State of South Carolina through SCDMV designated bank or financial institutions.

The Service Provider shall submit all reports, including daily activity reports, and such other reports as may be required by the Program Standards. The Service Provider shall also comply with the South Carolina Code of Laws in all matters pertaining to the RCQA Program.

The Service Provider shall order, receive, securely store Inventory in a climate-controlled environment **exclusively** in the State of South Carolina, account for, and be fully responsible for such Inventory entrusted to the Service Provider by SCDMV.

The Service Provider shall:

- a. only use Inventory in this program for rental car use;
- b. store all Inventory in a secure room that is only accessible by authorized personnel and maintain records of Inventory status and location;
- c. ensures the inventory is both physically received and taken to a secure facility/room by authorize personnel;
- d. be responsible for shipping the Inventory to the Rental Car Participant upon request just prior to the issuance of the Inventory to a specific motor vehicle;
- e. be responsible for the return to SCDMV, on demand, of all inactive, unused, and/or damaged Inventory in Service Provider's possession or the possession of its Rental Car Participant, and this provision shall survive termination of this agreement;
- f. provide in its agreements with Rental Car Participants that the Rental Car Participant:
 1. acknowledges and agrees that all Inventory received by Rental Car Participant is the property of the State of South Carolina and that SCDMV has full authority to demand and immediately receive return and custody of such Inventory without any advanced notice or warning;
 2. agrees to store all Inventory transferred from Service Provider in a climate-controlled environment within a secure room that is only accessible by authorized personnel and maintain records of Inventory status and location, which report, SCDMV is entitled to receive upon demand; and
 3. agrees to SCDMV audit authority of Rental Car Participant and Rental Car Participant's subcontractors as provided in Section 4. **AUDIT AND AUDIT REIMBURSEMENT** of this contract.
- g. submit all reports to the SCDMV quality assurance team, no later than five days after creation; and
- h. work with the SCDMV quality assurance team and Rental Car Participant, when necessary to correct and improve transaction processing.

The Service Provider shall be responsible for all uncollected funds resulting from transactions processed by it as an Electronic Vehicle Registration (EVR) Service Provider and shall reimburse SCDMV for any such uncollected funds. The Service Provider is entitled to charge Rental Car Participants appropriate monthly fees and charges as set forth in the Service Provider's contract with the Rental Car Participants. Likewise, Service Provider will pass, in whatever manner is specified, such monies due and owing to SCDMV and others.

2. RESPONSIBILITIES OF SCDMV

SCDMV agrees to make available to the Service Provider direct on-line access to vehicle data to allow Service Providers to provide Rental Car Participants with (EVR) services. Access to SCDMV vehicle data by the Service Provider, and the Service Provider to the Rental Car Participant pursuant to this section shall

be solely for fulfilling the purpose of this contract. SCDMV warrants that it has all necessary statutory authority to grant such access and to allow for the provisions of ERT in the State of South Carolina. "Vehicle data" means the vehicle registration, vehicle title, and customer records of SCDMV maintained in the SCDMV database and data storage systems.

The access to and use of SCDMV vehicle data by the Service Provider is limited to the completion of EVR transactions, as specified in the Program Standards.

SCDMV agrees that the Service Provider, in providing EVR services when acting within the scope of this contract and the Program Standards as they may be amended from time to time is acting on behalf of SCDMV in carrying out a function of SCDMV as contemplated by 18 USC §2721(b)(1) and related South Carolina driver privacy legislation, including all successor legislation.

3. ACCURACY OF DATA TRANSMISSION

Provided that the Service Provider did not make any changes to the information received or transmitted, nothing in this contract shall be construed to create, on the part of the Service Provider, any duty to make any inquiry regarding the actual accuracy of any information received and transmitted by the Service Provider, completely and without substantive change.

4. AUDIT AND AUDIT REIMBURSEMENT

The Service Provider acknowledges and agrees that the SCDMV, or an independent auditor selected by the SCDMV, may audit the performance of the Service Provider, its customers, and subcontractors of the Service Provider and customers under this contract, to include follow up audits if discrepancies or deficiencies are found. Service Provider shall include, in its contracts with Rental Car Participants, as well as its own subcontractors, provisions granting this audit authority to the SCDMV. The degree and conduct of any such audit, and the frequency of such audits, will be the sole discretion of the SCDMV and will focus on compliance with the terms of this contract. The Service Provider agrees to assume responsibility for the actual costs of all such audits and will submit payment for the audits within thirty calendar days of receipt of an invoice. The SCDMV agrees that costs to the Service Provider for such audits will not exceed one hundred and twenty-five thousand dollars (\$125,000.00) total within a three (3) year period. The Service Provider agrees to cooperate fully with SCDMV's auditors and agrees to be directly responsible for conducting any audits of its customers and subcontractors.

The Service Provider agrees to be directly responsible for: 1) conducting privacy and security reviews; 2) conducting audits of its customers and subcontractors; and 3) requiring security protocols that are equal to or exceed the security requirements and protocols as specified in and required by this agreement.

The SCDMV or an independent auditor selected by the SCDMV will consider the findings on any independent third-party audits, including but not limited to a Systems and Operational Controls II (SOC2) audit provided to the SCDMV by the Service Provider in conjunction with its audit. The cost of any independent third-party audits shall be the sole responsibility of the Service Provider.

In addition, the SCDMV may request and be provided access to any audit reports on the Service Provider, or that Service Provider has performed on employees or subcontractors who have had access to the SCDMV's data and Inventory. If as the result of reviewing any such audits reports SCDMV's auditors see items of concern, SCDMV may request an audit of the Rental Car Participant and/or their subcontractors in the areas of concern, at the expense of the Service Provider.

The Service Provider certifies that all its applicable subcontractor and customer contracts include privacy agreements that are substantially the same as this contract. At the request of the SCDMV, the Service Provider will provide to the SCDMV samples of its various subcontractor and customer contracts or

agreements. In addition, upon thirty days written request by the SCDMV, the Service Provider will provide the SCDMV with copies of any agreements that Service Provider has entered into with subcontractors or customers related to receipt of the SCDMV's Inventory and data.

5. RETENTION OF RECORDS

The Service Provider shall maintain and retain all records and documents relating to Inventory for rental car transactions for five years from the time the transaction takes place and shall make them available for inspection and audit by SCDMV and authorized representatives of the State, including the Procurement Officer or designee, during normal business hours without advance notification.

6. INFORMATION ACCESS

Except as provided in this agreement, the Service Provider shall not sell or impart to any person, firm, or corporation any information obtained from SCDMV records, including listings of individuals, for any reason. Information obtained through such access is subject to the restrictions upon use and dissemination imposed by applicable State and Federal law including, but not limited to, those set forth in Section **8. CONFIDENTIALITY, INTELLECTUAL PROPERTY OWNERSHIP AND SECURITY.**

The Service Provider shall keep a record for a period of five years of person(s) to whom any SCDMV records are disclosed, the purpose for which the information is to be used, and the DPPA exception that applied to the release of the SCDMV records. The Service Provider further agrees to make these records available to SCDMV within five business days when requested by SCDMV.

7. LIABILITY, LIMITATION OF LIABILITY, SURETY BOND

The Service Provider shall indemnify SCDMV for and against all claims, losses, damages, judgments, liabilities, or similar costs and expenses which arise in whole or in part of the acts or omissions of the Service Provider with respect to this program or the Service Provider's failure to abide by the terms of this contract, including, without limitation, reasonable attorneys' fees, and all other costs of defending any such action or claim.

The Service Provider shall assume total liability for any and all monetary damages suffered by SCDMV as a result of Service Provider's access to SCDMV data and/or Inventory pursuant to this contract, including without limitation, any indirect, special, incidental, or consequential damages resulting from: 1) the loss of data, 2) SCDMV's use of the products and services provided by the Service Provider, hereunder; or 3) the performance or nonperformance by the Service Provider of its obligations under this contract, whether or not the Service Provider was advised of the possibility of such damages and whether or not such damages arise in tort, contract, or under any other theory of liability.

Without limiting the foregoing in any way, the Service Provider shall not have any liability to SCDMV for any claims, losses, damages, judgments, liabilities or similar costs and expenses resulting directly and indirectly from the misappropriation or misuse by Rental Car Participant, or any Rental Car Participant's failure to abide by the Program Standards if (a) the Service Provider had no notice or knowledge of such misappropriation or misuse or (b) the Service Provider did have suspicions of the Rental Car Participant wrongdoing and reported the suspicions to SCDMV within twenty-four hours (including the results of any investigations that may be or have already been completed regarding the suspicions).

Throughout the pendency of this contract, the Service Provider shall maintain a surety bond in the amount of one hundred thousand (\$100,000.00) dollars to cover all claims, losses, damages, judgment, liabilities, out of pocket costs, or similar cost and expenses incurred by SCDMV due to the loss, destruction, or mismanagement of SCDMV data and/or Inventory utilized pursuant to this contract. The surety bond shall also be obligated to cover all unpaid audit reimbursement amounts owed by Service Provider to SCDMV pursuant to Section **4. AUDIT AND AUDIT REIMBURSEMENT.** Service Provider shall provide proof of said bond coverage to the SCDMV at the onset of the contract and shall notify the SCDMV of any changes

to the status of the bond within ten (10) days of any change. Failure of the Service Provider to maintain the required bonding under this section, shall be grounds for termination of this contract by the SCDMV.

8. CONFIDENTIALITY; INTELLECTUAL PROPERTY OWNERSHIP AND SECURITY

The Service Provider shall be responsible for safeguarding the computerized equipment, which provides access to the computerized network for approved Rental Car Participants, and limit access to those persons who are authorized users of the network who have been properly trained and instructed as to their duties and responsibilities as authorized users under this contract. The Service Provider shall implement procedures to ensure that the computerized equipment is in an area that prevents information, including any printed copy of a vehicle record, from being viewed by persons who are not authorized to use the equipment and interface. The Service Provider shall implement procedures to train its users sufficiently to ensure that except when necessary to fulfill the purposes of this agreement, no users will print, transmit, duplicate, or otherwise disseminate any SCDMV data or information obtained pursuant to this contract, without first obtaining the written agreement of the SCDMV. Any printed copies of data or other information obtained from SCDMV files shall be destroyed when its legitimate use has ended. 'Destruction' in this context shall mean the complete and irreversible process of rendering the printed copies unreadable, indecipherable, and unrecoverable. The destruction process shall be conducted in a manner that ensures the protection of sensitive information and mitigates the risk of unauthorized access or disclosure.

By signing this contract, the Service Provider warrants that the signatory and all of its authorized participating personnel are familiar with and shall abide by all provisions of State and Federal law affecting access to and use of computer information including, but are not limited to, the following: Driver Privacy Protection Act, (DPPA), 18 USC § 2721 *et seq.*; Computer Fraud and Abuse Act (CFAA) - 18 USC § 1030 *et seq.* and privacy provisions enacted by the State of South Carolina.

Service Provider further agrees to the following security requirements:

- a. Storage: A public cloud environment shall not be used to transfer or store, temporarily or permanently, SCDMV data. The cloud infrastructure must be provisioned for exclusive use by a single organization comprising multiple consumers (e.g., business units). It may be owned, managed, and operated by the organization, a third party, or some combination of them, and it may exist on or off premises.
- b. Encryption: SCDMV data at rest and in transit must be encrypted. In conjunction with SCDMV, the Service Provider must securely determine the best way to transfer data between the SCDMV and the Service Provider. The Service Provider must maintain key management, and a third party's control of encryption keys is not allowed.
- c. Access Control: Service Providers must have multifactor authentication procedures per NIST SP 800-63b on devices and systems that access, use, or store SCDMV data. The DMV requires Service Provider to control access to SCDMV information by utilizing Multi-Factor Authentication (MFA). MFA is the combined use of multiple pieces of information to verify your identity. Service Provider must employ a multi-factor authentication solution that requires a combination of at least two (2) independent forms of authentication. Examples of authentication methods are: something you know, something you have, and something you are. An example of something you know is a passphrase or pre-established answers to questions. An example of something you have is a One-Time Password (OTP) Token. OTP Tokens generate one-time Personal Identification Numbers (PIN). Tokens can be both physical (fob with a display) or software-based, displaying PINs through an application on a laptop or smartphone. An example of something you are is biometric identification such as fingerprints or facial recognition. Service Provider is required to use strong passphrases, consisting of at least fifteen characters (including spaces). Passphrases must contain at least one character from all four of the following categories: uppercase characters, lowercase characters, numbers, and special characters (~, !, @, #, \$, ^, &, *, and space). Passphrases must be reset every 180 days and passphrases are not to be reused. If a vendor determines that a passphrase has or

- may have been compromised, they are required to create a new passphrase as soon as possible. Upon request, the Service Provider must provide reference architecture and other evidentiary artifacts.
- d. **Security Awareness Training:** Service Providers must provide initial new employee and quarterly security awareness training to all employees, including contractors, who access SCDMV equipment, the SCDMV data network or SCDMV data, and provide documentation of that training to SCDMV upon request. Training must stress protecting accounts and devices providing access to the SCDMV data. Training shall include, but not be limited to protecting credentials, ransomware, and phishing attacks. Developers should undergo annual training on secure coding practices and secure code review techniques. Service Providers must self-certify completion of training by submitting a statement on company letterhead no later than July 30th of each year, commencing in the year the contract or renewal contract is signed. The statement must include a listing of the individual's names, training dates, and the instructor or source for the training. The provider may submit a report showing this information in lieu of a statement on company letterhead.
 - e. **Background Checks:** All Service Providers or contractor employees requiring access to SCDMV equipment, SCDMV networks, or data must undergo employee background checks. Any person with criminal convictions for crimes of moral turpitude, including but not limited to, crimes involving fraud or dishonesty, shall be prohibited from accessing SCDMV records.
 - f. **Penetration Testing:** Service Providers must conduct penetration testing exercises annually by employing an independent third party. Upon request, Service Providers must provide evidentiary artifacts of annual penetration tests within thirty calendar days of when the request for such artifacts was made.
 - g. **Vulnerability Management:** Service Providers must perform monthly vulnerability scans of all information systems and web applications used to store, process, or transmit SCDMV data. Critical vulnerabilities discovered must be remediated within thirty calendar days. Critical findings that cannot be resolved by patching, software upgrades, or operating system updates must have compensating controls implemented with thirty calendar days of the finding. Service Providers may not use software, operating systems, or information systems that store, process, or transmit SCDMV data that have reached end-of-life.
 - h. **Audit:** Create and retain system audit logs and records to the extent needed to enable the monitoring, analysis, investigation, and reporting of unlawful or unauthorized system activity.
 - i. **Security Incident or Data Breach:** The Service Provider must establish an operational incident handling capability for organizational systems that includes preparation, detection analysis, containment, recovery, and user response activities. The Service Provider should assume that all data provided by the SCDMV contains confidential and restricted customer personally identifiable information (PII). In an actual or suspected security related incident, or in the case of a real or potential data breach, that may impact the SCDMV's information systems or data, the Service Provider will alert the SCDMV as provided in Section **10, NOTICE OF BREACH PROTOCOL**.
 - j. **Non-Disclosure Agreements:** All staff with access to systems related to the processing of DMV customer information will be required to sign non-disclosure agreements. The signed non-disclosure agreements will be stored for the duration of the staff's employment and will need to be re-acknowledged and signed as the non-disclosure agreement is updated over time.

9. DESTRUCTION

Except as may be reasonably necessary to prove record keeping compliance with applicable law, the User shall be responsible for destruction and disposal of SCDMV data it has received as set forth herein.

All destruction/disposal of media, digital or physical, will be in accordance with State and Federal laws, regulations, and industry best practices commensurate with the data classification. All removable media used by Service Provider in the execution of this contract will be properly classified in accordance with the

South Carolina Department of Administration, Division of Information Security, and the SCDMV policy, audited, and encrypted in accordance with industry best practices and commensurate with the classification of the data.

Service Provider shall assume all disposable and removable media used in the execution of this contract contains restricted or confidential customer personally identifiable information (PII) data, and, therefore, must treat all disposable and removable media, electronic and physical, with the protections and disposal procedures in accordance with this contract.

Before reuse of any media used in the execution of this contract, all data will be sanitized in accordance with industry best practices to ensure data is rendered inaccessible and otherwise unrecoverable.

Service Provider will ensure all media containing the SCDMV data is disposed of using methods that ensures the data cannot be recovered or reconstructed.

Service Provider will periodically reassess its methods of destruction, disposal, and reuse to ensure methods used are based on current State and Federal laws and technology and industry best practices.

User will ensure all employees, representatives, and agents of User, upon termination of the contract, will return or destroy/dispose of all the SCDMV's data in accordance with this contract.

Records involved in any open investigation, audit or litigation must not be destroyed/disposed until the matter has been closed.

10. NOTICE OF BREACH PROTOCOL

The Service Provider will alert the SCDMV's IT Security Administrator at the telephone numbers and email address below if it knows, or has any reason to suspect, that PII has been compromised. The Service Provider will alert the SCDMV's IT Security Administrator by calling within twenty-four (24) hours of the initial discovery of the incident, followed up by a written email message with a detailed explanation within seventy-two hours. The email message subject line will state: "NOTICE OF BREACH". The explanation must include details specific to any PII that was, may have been, or may yet be compromised and incident mitigation and corrective actions taken to protect PII against unauthorized access, use, or disclosure. The SCDMV will restore data access upon satisfactory review of a third-party attestation surrounding the facts and remediation of the security incident.

Contact Information for SCDMV's IT Security Administrator

SCDMV's IT Security Administrator

Primary Contact: Wesley Belk: 803-240-6932

Alternate Contact: Deborah Mangels: 803-766-8659

Email: isonotify@scdmv.net

Email Subject Line Must State: "NOTICE OF BREACH"

11. GENERAL NOTICE

The parties are required to keep contact information for notification purposes up to date at all times. Each party shall notify the other of any changes to contact information for notification purposes within thirty calendar days of any change. For purposes of notice under this agreement, except as to Section **10. NOTICE OF BREACH PROTOCOL**, the notice for the parties is as follows:

For Service Provider: _____

Attention: _____

Address: _____

Telephone: _____

Email: _____

For SCDMV: South Carolina Department of Motor Vehicles

Attention: Procurement Chief

Post Office Box 1498

Blythewood, South Carolina 29016

Telephone: 803-896-7858

E-mails: procurement@scdmv.net and RentalCar@scdmv.net

12. CHOICE OF LAW, JURISDICTION AND VENUE

This contract was made and entered in pursuant to the laws of the State of South Carolina. The laws of South Carolina shall govern the resolution of any claims or issues arising in connection with this contract, including, but not limited to, all questions concerning the validity of this contract, the capacity of the parties to enter, therein, any modification or amendment thereto and the rights and obligations of the parties hereunder. The parties agree that venue and jurisdiction for any claims and/or disputes between the Service Provider and the SCDMV pertaining to this contract shall be in the Richland County, South Carolina, Court of Common Pleas.

13. TERMINATION

The SCDMV may immediately cease, suspend, or terminate providing information files, without a hearing, upon the Service Provider's breach of, or failure to fulfill, any responsibility established pursuant this contract or the Program Standards as they may be amended from time to time.

If, to its own satisfaction, the SCDMV determines that the Service has either misused or knowingly allowed the misuse of any information, or Inventory, provided to the Service Provider pursuant to this contract, the SCDMV may, in addition to other penalties provided by law:

- a. Terminate this contract immediately;
- b. Require the return of all files and media containing information provided by the SCDMV;
- c. Require the return of all Inventory provided by the SCDMV;
- d. Hold the Service Provider responsible for any damages arising from the misuse of the information and/or Inventory;
- e. Make publicly available the evidence of information and/or Inventory misuse; and
- f. Prosecute or seek remedies made available to the SCDMV and State.

If court orders are issued or if the laws, rules, or regulations change such that the terms of this contract cannot be fulfilled, the contract will be automatically and immediately terminated.

14. NOTICE OF TERMINATION

For official notification of termination, the SCDMV Vehicle Services Director or Deputy Director will submit a notice of termination to the Service Provider with an effective date of termination.

15. CONTRACT TERM

This contract will begin on the date it has been signed by both parties and will be for one (1) year with four (4) one (1) year options to renew. At the end of the initial term, and at the end of each renewal term, this contract shall automatically renew for a period of one (1) year unless either:

- (1) Service Provider terminates this contract at the end of the initial term, or any renewal term, by providing the Procurement Officer notice of its election to terminate under this clause at least thirty (30) days prior to the expiration of the then current term; or.
- (2) SCDMV terminates this contract at the end of the initial term, or any renewal term, by providing Service Provider notice that the SCDMV elects not to renew the contract at least thirty (30) days prior to the expiration of the then current term.

16. TESTING REQUIREMENTS

For RCQA program enhancements, the Service Provider will receive technical specifications at least six weeks prior to implementation from SCDMV. During those six weeks, SCDMV will coordinate a testing cycle with the Service Provider and the Service Provider must ensure stability of the program before enhancements are promoted to production.

17. MODIFICATION OF THIS CONTRACT

This contract is subject to change and modification due to changes in the SCDMV's procedures, the issuance of court orders, or changes in state and federal laws, rules, and regulations. If the SCDMV changes its procedures, court orders are issued, or the laws, rules, or regulations change such that the terms of this agreement must be modified, the Service Provider, whenever possible, will be notified at least thirty days in advance of such changes or modifications and the Service Provider may, at its option, terminate this contract.

This contract can be modified by either party in any manner through mutual agreement. All changes to the contract must be submitted through written amendment which has been executed by all parties.

This contract anticipates periodic modifications of the security rules, Program Standards, and edits noted above. This contract will not need to be amended solely to accommodate such modifications.

18. SIGNATURES

As witness herein, the parties hereto have affixed their signatures and seals. This Agreement may be executed in counterparts, each of which may be enforceable as an original, but all of which together shall constitute but one agreement. Facsimile and PDF copies of this Agreement shall be treated the same as originals. The undersigned for the Service Provider represents and warrants that he/she is an officer of the organization for which he/she has executed this contract and that he/she has the full and complete authority to enter into this agreement on behalf of the Service Provider, thereby binding the Service Provider, its personnel, its agents, and its representatives to the certifications, terms, and conditions as stated in this agreement.

WHEREFORE, having fully set forth the complete terms of the agreement which terms are accepted and agreed upon as evidenced by the parties' signatures below.

As witness herein, the parties hereto have affixed their signatures and seals.

South Carolina Department of Motor Vehicles

Name of Company – Service Provider	
Authorized Representative (signature)	Director or designee (<i>signature</i>)
Authorized Representative (<i>print name</i>)	Director or designee (<i>print name</i>)
Date	Date
Taxpayer Identification Number	