



# South Carolina Department of Motor Vehicles

## Title and/or Registration Application

No strikeovers, erasures, correction tape, or correction fluid is acceptable on this form.

**400**  
(Rev. 01/2024)

South Carolina and Federal law dictate that motor vehicle and driver's license records maintained by the SCDMV may be disclosed in certain situations. For details on the disclosure of personal information and the types of information disclosed, go to the SCDMV website [www.scdmvonline.com/Privacy](http://www.scdmvonline.com/Privacy).

Applications are accepted at SCDMV branch offices or can be mailed to: SCDMV, PO Box 1498 or 10311 Wilson Blvd., Blythewood, SC 29016-0038. Applications for apportioned plates are submitted to SCDMV Motor Carrier Services branch offices, or mailed to SCDMV, PO Box 1498, Blythewood, SC 29016-0027. Visit our website [www.scdmvonline.com](http://www.scdmvonline.com) for a complete list of required documents and fees.

### SECTION 1 – REQUIRED FOR ALL TRANSACTIONS

<p><b>TRANSACTION TYPE</b></p> <input type="checkbox"/> TITLE <input type="checkbox"/> REGISTRATION	<p><b>TITLE SPECIFIC INFORMATION</b></p> <input type="checkbox"/> EXPEDITE <small>(only title transactions, only in branch offices, additional \$20.00 fee)</small> <input type="checkbox"/> RECORD LIEN <input type="checkbox"/> DUPLICATE TITLE <input type="checkbox"/> LEASE	<p><b>SPECIAL VEHICLE TYPE (if applicable)</b></p> <input type="checkbox"/> MOPED <input type="checkbox"/> LOW SPEED VEHICLE		
<b>VEHICLE INFORMATION</b>				
VEHICLE IDENTIFICATION NUMBER (VIN)		MAKE	MODEL	YEAR
BODY STYLE	<input type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> HYBRID or <input type="checkbox"/> ELECTRIC	EMPTY WEIGHT	MOPED – ENGINE CCs OR WATTAGE	
<b>OWNER/LESSEE INFORMATION</b>				
<small>Your complete name is required on all title and registration documents.</small>				
NEW PRIMARY OWNER/LESSEE COMPLETE LEGAL NAME (LAST, FIRST, MIDDLE)			CUSTOMER NO., DL NO., SSN, OR FEIN	DATE OF BIRTH
NEW CO-OWNER/LESSEE COMPLETE LEGAL NAME (LAST, FIRST, MIDDLE)		SHARED OWNERSHIP <input type="checkbox"/> AND or <input type="checkbox"/> OR	CUSTOMER NO., DL NO., SSN, OR FEIN	DATE OF BIRTH
PRIMARY OWNER'S/LESSEE RESIDENCE ADDRESS (APT. NO. IF APPLICABLE)		CITY	STATE	ZIP CODE    COUNTY
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)		CITY	STATE	ZIP CODE    COUNTY
<b>UPDATE VOTER REGISTRATION</b>	Unless you indicate otherwise, the addresses above will be used by the State Election Commission to update your voter registration: <input type="checkbox"/> Do not update my residence address. <input type="checkbox"/> Do not update my mailing address.			
ADDRESS WHERE VEHICLE IS HOUSED (IF DIFFERENT FROM ABOVE)		CITY	STATE <b>SC</b>	ZIP CODE    COUNTY
PHONE NUMBER	TEMPORARY ADDRESS (IF APPLICABLE)	EXPIRATION OF TEMPORARY ADDRESS		
<b>LEASING COMPANY INFORMATION</b>				
<small>Complete only for a leased vehicle</small>				
LEASING COMPANY NAME		PHONE NUMBER	CONTACT PERSON	CUSTOMER NUMBER
ADDRESS		CITY	STATE	ZIP CODE    COUNTY

### SECTION 2 – ONLY REQUIRED FOR TITLE TRANSACTIONS

<b>ODOMETER MILEAGE</b>				
<small>Federal and state law requires that you state the mileage when the transferring ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.</small>				
I STATE THAT THE ODOMETER NOW READS _____ (MILES NOT KILOMETERS, NO TENTHS) AND TO THE BEST OF MY KNOWLEDGE THAT IT REFLECTS THE <b>ACTUAL MILEAGE</b> OF THE VEHICLE DESCRIBED ABOVE UNLESS ONE OF THE FOLLOWING STATEMENTS IS CHECKED:				
	<b>DO NOT CHECK ONE OF THE FOLLOWING UNLESS IT APPLIES.</b>			
	<input type="checkbox"/> EXEMPT			
	<input type="checkbox"/> I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ODOMETER READING REFLECTS THE AMOUNT OF MILEAGE IN EXCESS OF ITS MECHANICAL LIMITS.			
	<input type="checkbox"/> I CERTIFY THAT THE ODOMETER READING IS NOT THE ACTUAL MILEAGE. <b>WARNING ODOMETER DISCREPANCY.</b>			
<b>LIEN INFORMATION</b>				
<small>ELT provider must include ELT customer Number.</small>				
CUSTOMER NO. OR FEIN	LIENHOLDER NAME (FIRST LIEN)	DATE OF LIEN	CONTACT PERSON	PHONE NUMBER
MAILING ADDRESS			CITY	STATE    ZIP CODE
CUSTOMER NO. OR FEIN	LIENHOLDER NAME (SECOND LIEN)	DATE OF LIEN	CONTACT PERSON	PHONE NUMBER
MAILING ADDRESS			CITY	STATE    ZIP CODE



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### SECTION 2 – CONTINUED

#### ADDITIONAL INFORMATION

PRIOR TITLE STATE	PRIOR TITLE NUMBER	DATE FIRST OPERATED IN SC	ENERGY EFFICIENT MANUFACTURED/MOBILE HOME? <input type="checkbox"/> YES <input type="checkbox"/> NO
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#### IMF/SALES TAX

Vehicles purchased from individuals and titled in South Carolina are subject to IMF or sales tax unless exempt. The fee is 5% of the sales price up to a maximum of \$500.00. *Mobile homes are calculated differently.*

The vehicle was transferred from:  MY PARENT  MY SPOUSE  MY CHILD  MY BROTHER/SISTER  MY GRANDPARENT  MY GRANDCHILD

The vehicle was transferred to me as:  LEGAL HEIR  BENEFICIARY  DISTRIBUTEE

I am active-duty Military

The vehicle was a bonafide gift

#### PURCHASE INFORMATION

\*Gross capitalized cost is the original cost of the vehicle not including taxes, interest, or cab customizing and is used to calculate the road use fee for vehicles that have a gross vehicle weight (GVW) of 26,001 lbs. or more. Leave blank if this does not apply to your vehicle.

SELLER OR DEALER NAME		ADDRESS		CITY	STATE	ZIP CODE
DEALER NO.	SALES TAX NO.	<input type="checkbox"/> NEW or <input type="checkbox"/> USED	DATE OF PURCHASE	SALES PRICE	*GROSS CAPITALIZED COST	TRADE-IN AMOUNT

### SECTION 3 – ONLY REQUIRED FOR REGISTRATION TRANSACTIONS

#### SELECT DESIRED TRANSACTION

<input type="checkbox"/> NEW PLATE	<input type="checkbox"/> TRANSFER PLATE	PLATE NUMBER TO TRANSFER	<input type="checkbox"/> EXCHANGE	NEW PLATE TYPE
GROSS VEHICLE WEIGHT (GVW)	<input type="checkbox"/> TO INCREASE GROSS VEHICLE WEIGHT	NEW GROSS VEHICLE WEIGHT:	<input type="checkbox"/> COMMERCIAL or <input type="checkbox"/> NON-COMMERCIAL	

#### DISCLOSURE

*Required only for vehicles 26,000 lbs. or greater and bus common carriers*

The Department must obtain the Federal Employer Identification Number (FEIN) or Social Security Number (SSN) when a vehicle is registered with a GVW of more than 26,000 pounds or a bus common carrier (SC Code §56-3-240).

SSN or FEIN

#### INSURANCE CERTIFICATION

A vehicle must be insured with liability insurance coverage through a company licensed to do business in South Carolina, when it is registered, and it must remain insured while registered.

I (WE) DECLARE THAT THIS VEHICLE IS <b>INSURED</b> WITH:	INSURANCE COMPANY
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### SECTION 4 – REQUIRED FOR ALL TRANSACTIONS

#### DONATE LIFE SC

<input type="checkbox"/> YES, I WISH TO DONATE \$5.00, MORE OR LESS, TO DONATE LIFE SC.	AMOUNT OF DONATION: \$
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#### SIGNATURE OF OWNER

I DECLARE THAT I AM THE OWNER OF THIS VEHICLE. I REQUEST THAT A SOUTH CAROLINA CERTIFICATE OF TITLE AND/OR REGISTRATION BE ISSUED. THE VEHICLE IS SUBJECT TO THE LIENS NAMED AND NO OTHERS. IF REGISTERING A COMMERCIAL VEHICLE OVER 10,000 lbs., I CERTIFY THAT I AM FAMILIAR WITH THE FEDERAL MOTOR CARRIER SAFETY REGULATIONS AND/OR FEDERAL HAZARDOUS MATERIALS REGULATIONS. UNDER PENALTY OF PERJURY, I CERTIFY ALL INFORMATION PROVIDED IS TRUE AND CURRENT.

OWNER	DATE	CO-OWNER	DATE
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SIGNATURE OF OWNER(S) - MUST BE SIGNED IN INK BY OWNER OR AUTHORIZED AGENT (ATTACH POWER OF ATTORNEY IF APPLICABLE)

**FAILURE TO REGISTER WITHIN 45 DAYS OF THE DATE OF PURCHASE OR THE DATE OF OPERATION IN SOUTH CAROLINA WILL RESULT IN A PENALTY FEE IN ADDITION TO THE REGULAR TITLE AND/OR REGISTRATION FEE(S). THE LATE PENALTY FEE SCHEDULE IS AS FOLLOWS:**

46 - 60 DAYS LATE - \$10.00      61 - 75 DAYS LATE - \$25.00      76 - 135 DAYS LATE - \$50.00      OVER 135 DAYS LATE - \$75.00

#### THIS SECTION FOR SHORT-TERM RENTAL COMPANIES AND DEALERS ONLY

THE ABOVE VEHICLE IS FOR:

DEALER RESALE  
 SHORT-TERM RENTAL USE BY A LICENSED DEALER

#### THIS SECTION FOR DMV USE ONLY

PROCESSED BY AND OFFICE # \_\_\_\_\_ PLATE NUMBER/  SP-45 \_\_\_\_\_ BRAND \_\_\_\_\_