



# South Carolina Department of Motor Vehicles RENTAL CAR QUALITY ASSURANCE SECURE ROOM ACCESS LOG

RC-001D  
(Est. 04/2024)

## Instructions

1. Service providers and rental car participants are required to exclusively store DMV inventory within a secure room/secure facility located in South Carolina.
2. The SCDMV must be aware of all changes that are made within the secure room/secure facility.
3. If any changes are made, this form is to be submitted to the SCDMV within 24 hours.

<b>Company Name</b>	<b>Customer Number or Office Number</b>
Physical Address	Date
Business Phone Number	Authorized Personnel:

Names of Authorized Personnel	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

## Status Change

Name:	Add/Remove	Effective Date

\_\_\_\_\_  
Authorized Personnel Signature

\_\_\_\_\_  
Date